



FURNISHED APARTMENT AND SHARED ROOMS: APPLICATION PROTOCOL

STAGE 1 - INDICATION OF INTEREST & VACANCY STATUS (30 minutes to confirm) NO FEE APPLICABLE

NAME: _____

EMAIL: _____

CELL: _____

HOW MANY PEOPLE: _____

FROM WHEN: _____

TO WHEN: _____

WHAT ARE YOU LOOKING FOR?

FURNISHED APARTMENT

1 BEDROOM

2 BEDROOM

FURNISHED ROOM / SHARED FACILITIES

Tick preference (If applicable):

CRASHPAD ROOM (Size: 5,6m ² -6,3m ²) R2 900 – R3 300	STANDARD ROOM (Size: 7m ² -10,9m ²) R3 300 – R4 600	DOUBLE ROOM (Size: 9,2m ² -14,7m ²) R4 000 – R4 600	LOFT ROOM (Size: 9,5m ² -10m ²) R4 000 – R4 200	DOUBLE & LOFT (Size: 9,2m ² -14,7m ²) R4 600
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STAGE 2 – Vetted as potential tenant (48HR TO CONFIRMED PREFERRED CANDIDATE)

APPLICANT CAREER DETAILS (APPLICATION R150)

Please forward

1. CV
2. LinkedIn profile (if applicable)
3. School qualifications/Matric (if not on CV)
4. Please complete monthly lifestyle budget (attached)
5. Credit Check (Would be shared ahead)



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EMPLOYER/COMPANY DETAILS

Employer/Company: _____
Company Website: _____
Superior name: _____
Superior title: _____
Superior Email Address: _____
Superior Contact Number: _____

APPLICANT CURRENT EMPLOYMENT DETAILS

Title: _____
Net salary paid to bank account per month: _____
Length of time with company: _____

IF PREFERRED CANDIDATE:

STAGE 3 - Viewings (Once stage 2 is concluded)

We will contact you to schedule viewing.

Viewing slots:

- Weekdays: 09h00 – 19h00
- Saturdays: 09h00 – 12h00

STAGE 4 – Application Compliance (48HR AFTER RECEIVING DOCUMENTS TO BE PRESENTED WITH LEASE) (LEASE ADMIN FEE R275)

Please Upload:

- 3 Months Bank statement
- 3 Month pay slip
- Copy of ID / Passport
- Next of kin/address
- Works permit status
- Previous landlords contact details



MONTHLY LIFESTYLE BUDGET

	RAND	NOTES
INCOME		
NET SALARY PAID TO BANK ACCOUNT:		
OTHER INCOME		
TOTAL INCOME		
EXPENSES		
RENT		
ELECTRICITY		
WATER		
TRANSPORT / PETROL		
VEHICLE AND INSURANCE		
CELLPHONE, WIFI & DATA		
FOOD: Yourself at min of R30 per day (x30)		
Per Dependants at min of R30 per day(x30)		
PENSION / INSURANCE / FUNERAL COVER		
SCHOOL / STUDY LOAN		
LOANS REPAYMENT: CREDIT CARD		
HIRE PURCHASE		
OTHER		
CHILD MAINTENANCE		
OTHER		
TOTAL EXPENSES		
SURPLUS OR (SHORT FALL)		